

## Draper – Hotter Than Egypt

Department	Costumes	Salary	\$24.79
Supervisor	Costume Manager	Status	Seasonal/hourly– Production of Hotter than Egypt
Revised	December 2021	Location	Seattle, WA

ACT Theatre seeks draper for production of *Hotter Than Egypt*. *Hotter Than Egypt* is a world premier produced by ACT Theater. The show is set present day. The costumes are store bought but will need alterations, quick rigging, and labeling.

This is an IATSE Local 887 union position. Start date, ideally January 4, 2022. Could be flexible.

Tech and Previews January 24, 2022 – February 2, 2022. Opening night February 3, 2022.

Contract end date February 11, 2022.

This is an interim position with potential for re-hire.

### Specific Job Functions

<b>Costume fittings</b> <ul style="list-style-type: none"> <li>• Prep costumes for fittings with pre-alterations if needed.</li> <li>• Participate in costume fittings working with Designer and Costume Manager to pin and mark alterations.</li> </ul>	30%
<b>Alterations and fabrication of costumes</b> <ul style="list-style-type: none"> <li>• Alter costumes in accordance with fitting information, renderings or research provided by designer</li> <li>• Work with Costume Manager and/or Designer to work out construction, alteration or rigging challenges.</li> <li>• organized and is responsible to facilitate alteration of costume pieces necessary for each production.</li> <li>• Work with CSM to set timetable of completed garments and 2<sup>nd</sup> fittings.</li> <li>• Communicate with Costume Shop Manager to assess materials such as fabric yardage, notions lists, special tools, or show specific items and production specific needs.</li> <li>• Convey notes and work tasks to stitchers.</li> <li>• Creative problem solver. Address concerns relating to garment structure, materials, or functional use of costume pieces and collaborate with Wardrobe head on any quick rigging logistics.</li> </ul>	60%
<b>Additional duties</b> <ul style="list-style-type: none"> <li>• Organize alterations notes in show binder.</li> <li>• Flexibility during tech weeks to adjust schedule as needed to help address problems or concerns.</li> <li>• Carry out other duties and responsibilities that are related to the production or draping and assigned by supervisor</li> </ul>	10%

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## Qualifications/Skills

- Three years working in a professional theatre as a first, or four years working in a professional theatre as a stitcher, or equivalent pattern, draping, and sewing experiences.
- Time management, ability to organize, prioritize, or shift tasks when needed.
- Ability to communicate clear instructions.
- Knowledge of Costume Crafts and fabric dye is a bonus.

## COVID-19 Policy & Requirements

- ACT mandates vaccination against COVID-19 as a condition of employment. ACT will comply with all applicable federal, state, and local law regarding mandatory vaccinations, including any legally required exceptions, limitations, payments, leave, and recordkeeping.
- Masks must be worn at all times, except when actively eating or drinking, regardless of vaccination status.
- All members of the Production Group follow the following testing protocol:
  - 1 – PCR test 72 hours prior to first day of employment.
  - Bi-weekly PCR test throughout the term of employment.

Testing is done during employee's regular work hours at a City of Seattle testing site.

## Equity and Inclusion

ACT strives to be an anti-racist, fully accessible, multicultural theatre that is truly welcoming to all. Employees will:

- Demonstrate the initiative to learn and enhance skills that promote anti-racism, cultural competency, and an understanding of oppression and its impact
- Participate in intentional learning efforts, including events relating to understanding institutional racism and building cultural competency and exhibit a commitment to diversity, equity and inclusion

## ACT Theatre Mission and Vision

- Mission: ACT is a contemporary theatre where artistic ambition and civic engagement unite.
- Vision: ACT envisions a world where the power of theatre expands our collective understanding of community and our own humanity.

## Peak Performer Commitments

ACT's values and principles guide our work, relationships and decision-making. We encourage our employees to practice forward thinking and curiosity-driven learning. We emphasize inclusivity of voices, experiences, and cultures, and seek to be a transformative agent for change in individuals, communities, and societies. We are civic minded, and believe in the spirit and strength of shared purpose and collective responsibility.

## Essential Physical Skills

This position requires sitting, standing, squatting, walking, stairs with ease and purpose, and often a quick jog. Waiting and maintaining focus, lifting 25 pounds or more, push/pull wardrobe racks of 40 lbs. Ironing and using washing machines and dryers.

## Environmental Conditions

Theatrical spaces; costume shop and wardrobe room, dressing rooms, backstage.

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Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position.

Submit resume and cover letter to [Amanda.mueller@acttheatre.org](mailto:Amanda.mueller@acttheatre.org)

*Disclaimer:*

This job description is not to be construed as an exhaustive list of all responsibilities, duties, and skills required of this position. All MOG employees may be required to perform duties outside of their normal responsibilities from time to time, as needed, to meet the ongoing needs of the organization.

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Employee Name

\_\_\_\_\_  
**Signature** (Verifying receipt and understanding of this job description)

\_\_\_\_\_  
Date